

BTEC assessment planning activity

As the quality nominee, you are auditing your BTEC Sport team's assessment plan.

BTEC Assessment Plan																	
Programme title	BTEC Level 3 Sport																
Unit number and title*	Assignment title	Targeted learning aims/s or assessment criteria	Internal verification of assignment brief date	Assignment hand-out date (or start of external assessment delivery)	Assignment hand-in date (or external assessment date)	Internal verification of assessment decisions date	Planned resubmission date***	Internal verification of resubmission date	Assessor name	Internal verifier name							
Year 1																	
1 Anatomy and Physiology	External assessment	AO1 AO2 AO3 AO4 AO5			13.05.26				A.Clark	N/A							
3 Professional Development in the Sports Industry	Careers in Sport	3/AP1, P2, M1, 3/B P3, P4, M2, M3, AB.D1	04.09.25	08.09.25	19.12.25	06.03.26	27.03.26	02.04.26	A.Clark	P. Howard							
3 Professional Development in the Sports Industry	Applying for a job in the Sports Industry	3/C P5, P6, M4, 3/D P7, M5, CD.D2, D3	06.01.26	05.01.26	23.02.26	06.03.26	27.03.26	02.04.26	A.Clark	P. Howard							
Year 2																	
2 Fitness Training and Programming for Health, Sport and Well-being	External assessment (synoptic)																
5 Applications of Fitness Testing	Investigating and implementing fitness testing practices and fitness profiling	LAA-C	Planned 01.12.26	18.01.27	W/C 01.03.27	19.03.27	within 15 days	TBC depending on resub hand in date	TBC	TBC							
Lead internal verifier signature **								Date	01.09.25								
<small>* When planning the units for delivery, it is important to check the rule of combination will be met for the qualification. Towards the front of each programme's specification, you will find a table listing the number and combination of units required for the size of the qualification. Ensure you have considered what is classed as an eligible combination.</small>																	
<small>** Electronic signatures are acceptable on all assessment and internal verification documentation if there is an audit trail to support its authenticity. This can be a scanned or a typed name on the document. Please see the centre guide to internal verification for further details.</small>																	
<small>*** Lead internal verifier must authorise any resubmissions. The student must have met the initial deadline (or an agreed extension deadline) and authenticated their work. The resubmission date must be within 15 working days of the student receiving the results of assessment which must be within a timely period of the assessment taking place.</small>																	

What feedback (positive or areas for improvement) would you provide to staff on the following areas?

1. Assignment issue dates
2. Planning and spread of units/assignments across the duration of the programme
3. Internal verification dates
4. Being able to meet standards verification deadlines
5. Are roles identified correctly?

Any other feedback?

(Hint: You may wish to look at the [BTEC Level 3 National in Sport \(NQF\) specification](#))